Jagiellonian University in Kraków promotes cooperation and cares for a good atmosphere based on mutual trust. It implements the strategy resulting from The Human Resources Strategy for Researchers, creating stable conditions for employment as well as the development of academic career, which resulted in the award of the HR Excellence in Research by the European Commission

INFORMATION ON SELECTION PROCEDURE

Date of selection procedure announcement	Krakow, **22.06.2023**
Selection procedure information number given by the Centre for Human Resources	1227.1101.151.2023
Dean of the faculty	Dean of the Faculty of Philology dr hab. Władysław Witalisz, prof. UJ
Address	ul. Gołębia 24, 31-007 Kraków

RECTOR

of the Jagiellonian University

announces a selection procedure for the position of a

SENIOR LECTURER

Group of employees	Teaching staff
JU organisational unit (place of work performance))	Faculty of Philology, Institute of Slavonic Philology, Department of Croatian and Slovene Philology
Field of science	Humanities
Discipline	Linguistics
Scope	Teaching of Bulgarian Language, Bulgarian Linguistics
Number of posts	1
Type of employment	contract of employment
Working time	Full-time
Planned duration of employment	1 year
Expected date of employment commencement	1st October 2023

Remuneration	according to the [Rules for Remunerating Jagiellonian University Employees](#)
Requirements	The competitive selection process is open for all individuals, who meet the requirements set out in Articles 113 and 116.4.1) of the Act of 20 July 2018 – Law on Higher Education and Science, and who meet the following eligibility criteria according to § 171 of the Statute of the Jagiellonian University: • holding at least a Master's degree or an equivalent degree; • having at least 7 years of teaching experience.
Additional requirements and expectations	• Experience in teaching of Bulgarian language and Bulgarian linguistics; • Positive opinion of the head of the Department of Bulgarian and Macedonian Philology.
Scope of duties	according to the [Work Regulations of the Jagiellonian University](#) Annex 1 to the Work Regulations of the Jagiellonian University – Model scopes of responsibilities and duties of academic teachers
We offer	• stable employment based on an employment contract at the renowned university, • cooperation with the interdisciplinary academic community represented by well-known scientists, • scientific support as well as the possibility of qualifications improvement and professional development, • access to research infrastructure, • benefits in the form of i.a. Multisport card, sports activities, medical packages, group insurance, • additional social benefits.
Required application documents	1. resume; 2. personal questionnaire filled in by the candidate, 3. opy of the diploma confirming candidate's master's degree or a doctoral degree, if applicable, 4. information on the candidate's scientific, teaching and organisational achievements, 5. declaration of the candidate, confirming that the Jagiellonian University will be their primary place of work, should they be selected in the competitive selection proces, 6. declaration under Article 113 of the Law on Higher Education and Science, 7. declaration on acknowledging and accepting the rules and regulations concerning intellectual property management and commercialisation in force at the Jagiellonian University. **Declaration forms (no. 5-7) and personal questionnaire template (no. 2) can be obtained at:** https://cso.uj.edu.pl/en_GB/konkursy
Additional application documents	*recommendation concerning the candidate's teaching work, including the results of student surveys and evaluations, if the candidate was subject to such evaluation;*
The course of selection procedure	The first stage of the selection procedure is the formal assessment of the submitted documents. Applications which meet all formal requirements are the subject of substantive assessment, during which an interview with the Candidate may be conducted (directly or via electronic communication channels), upon settling the date of the interview with the Candidate. The Candidate has the right to appeal against the negative assessment by the selection board within 7 days from receiving the information about the results of the assessment.
Form of submission	by e-mail to the address: filolog@uj.edu.pl; a.lembas@uj.edu.pl, with the note: senior lecturer in the IFS
Deadline for submission of applications	22.07.2023

Expected date of the selection procedurę settlement	till 4.09.2023
Method of communicating of the results of the selection procedure	by e-mail
Questions	For further information please contact by e-mail address to filolog@uj.edu.pl; a.lembas@uj.edu.pl

In the selection procedure, the Jagiellonian University follows the principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers.
Jagiellonian University does not provide housing.

On behalf of
the Rector of the Jagiellonian University
Dean of the Faculty of Philology
dr hab. Władysław Witalisz, prof. UJ

Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, respresented by the Rector of UJ.
2. The Jagiellonian University appointed the Data Protection Officer www.iod.uj.edu.pl, Gołębia 24, 30-007 Kraków. The Officer can be contacted by email: iod@uj.edu.pl or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
a. conduct recruitment process for the position specified in the above advertisement – as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
b. conduct recruitment process for the position specified in the above advertisement based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide you personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to: a.lembas@uj.edu.pl and filolog@uj.edu.pl or by post to the following address: 31-007 Kraków, Gołębia St. 24, room 27, or you can withdraw your consent in person at Dean's Office of the Faculty of Philology.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.