

*Uniwersytet Jagielloński w Krakowie promuje współpracę i dba o dobrą atmosferę opartą na wzajemnym zaufaniu. Realizuje strategię wynikającą z The Human Resources Strategy for Researchers tworząc stabilne warunki zatrudnienia i rozwój kariery naukowej, czego efektem jest przyznanie przez Komisję Europejską wyróżnienia HR Excellence in Research*

### **INFORMATION ON SELECTION PROCEDURE**

<b>Date of selection procedure announcement</b>	Krakow, 27.07.2023
<b>Selection procedure information number given by the Centre for Human Resources</b>	1227.1101.241.2023
<b>Dean of the faculty of /Director of a non-faculty, inter-faculty or common unit</b>	Dean of the Faculty of Philosophy dr hab. Jacek Nowak, prof. UJ
<b>Address</b>	ul. Gołębia 24, 31-007 Kraków

### **RECTOR**

of the Jagiellonian University

announces a selection procedure for the position of an

### **UNIVERSITY PROFESSOR**

<b>Group of employees</b>	Research and teaching staff
<b>JU organisational unit (place of work performance)</b>	Faculty of Philosophy Institute of Sociology
<b>Field of science</b>	Social sciences
<b>Discipline</b>	Sociological sciences
<b>Number of posts</b>	1
<b>Type of employment</b>	Employment contract
<b>Working time</b>	Full - time
<b>Planned duration of employment</b>	6-month trial period with the possibility of employment for an indefinite period
<b>Expected date of employment commencement</b>	15.10.2023

<b>Remuneration</b>	according to the <a href="#">Rules for Remunerating Jagiellonian University Employees</a>
<b>Requirements</b>	<p>The competitive selection process is open for all individuals, who meet the requirements set out in Articles 113 and 116.2.2) of the Act of 20 July 2018 – Law on Higher Education and Science, and who meet the following eligibility criteria according to § 163 of the Statute of the Jagiellonian University:</p> <ul style="list-style-type: none"> <li>• holding at least a doctoral degree;</li> <li>• having significant and creative achievements in scientific, professional or artistic work;</li> <li>• having achievements in organisational work;</li> <li>• having achievements in teaching work.</li> </ul>
<b>Additional requirements and expectations</b>	<p>The candidate is expected to have:</p> <ul style="list-style-type: none"> <li>• experience in conducting scientific work in the field of sociological sciences, with the use of quantitative methodologies and analytical tools, documented by relevant achievements, i.e. authorship or co-authorship scientific monographs or chapters in monographs published in widely recognized publishing houses or scientific articles in indexed journals,</li> <li>• teaching experience in the field of social sciences,</li> <li>• internship abroad in research centers and/or or visible scientific activity on an international scale,</li> <li>• experience in research project management in international calls and domestic calls,</li> <li>• readiness to come up with new research projects,</li> <li>• ability to work in a team,</li> <li>• very good command of English,</li> <li>• knowledge of the Polish language to the extent necessary to conduct classes with students in this language.</li> </ul>
<b>Scope of duties</b>	according to the <a href="#">Work Regulations of the Jagiellonian University</a> Annex 1 to the Work Regulations of the Jagiellonian University – Model scopes of responsibilities and duties of academic teachers
<b>We offer</b>	<ul style="list-style-type: none"> <li>• stable employment based on an employment contract at the renowned university,</li> <li>• cooperation with the interdisciplinary academic community represented by well-known scientists,</li> <li>• scientific support as well as the possibility of qualifications improvement and professional development,</li> <li>• access to research infrastructure,</li> <li>• benefits in the form of i.a. Multisport card, sports activities, medical packages, group insurance,</li> <li>• additional social benefits.</li> </ul>
<b>Required application documents</b>	<ol style="list-style-type: none"> <li>1. resume;</li> <li>2. personal questionnaire filled in by the candidate,</li> <li>3. copy of the doctoral diploma or a diploma confirming the candidate's habilitation degree, if applicable,</li> <li>4. information on the candidate's scientific, teaching and organisational achievements,</li> <li>5. declaration of the candidate, confirming that the Jagiellonian University will be their primary place of work, should they be selected in the selection procedure,</li> <li>6. statement under Article 113 of the Law on higher education and science,</li> <li>7. statement on acknowledging and accepting the rules and regulations concerning intellectual property management and commercialisation in force at the Jagiellonian University.</li> </ol> <p><b>Declaration forms (no. 5-7) and personal questionnaire template (no. 2) can be obtained at:</b>  <a href="https://cso.uj.edu.pl/en_GB/konkursy">https://cso.uj.edu.pl/en_GB/konkursy</a></p>

<b>Additional application documents</b>	<ol style="list-style-type: none"> <li>1. In the Information on scientific, teaching, and organizational achievements (Section 4. Required application documents) of the Candidate, the following should be included: <ol style="list-style-type: none"> <li>a) information about the qualifications that qualify the Candidate to conduct teaching activities in the field of research methods in sociology, social research methodology, and/or statistics, as well as information about thematic courses in sociology that the Candidate could teach at the undergraduate, graduate, and postgraduate levels (the titles of 3-5 course proposals),</li> <li>b) description of a maximum of 3 scientific achievements (max 2 pages),</li> <li>c) list of up to 10 most significant scientific publications (with the name of the publishing house and the number of pages),</li> <li>d) information about the experience in research projects funded by external sources (<i>up to 10 projects</i>),</li> <li>e) information on research project management funded under national and international calls over the period of 10 years prior to the application submission year (<i>up to 5 projects</i>).</li> </ol> </li> <li>2. Proposal of the candidate's own research projects that the Candidate would like to develop in the place of employment (max 2 pages).</li> </ol>
<b>The course of selection procedure</b>	<p>The first stage of the selection procedure is the formal assessment of the submitted documents. Applications which meet all formal requirements are the subject of substantive assessment, during which an interview with the Candidate may be conducted (directly or via electronic communication channels), upon settling the date of the interview with the Candidate.</p> <p>The Candidate has the right to appeal against the negative assessment by the selection board within 7 days from receiving the information about the results of the assessment.</p> <p>The selection procedure is conducted in accordance with <a href="#">The Policy of Open, Transparent and Merit-Based Recruitment Process at the Jagiellonian University</a></p>
<b>Form of submission</b>	<p>by e-mail to the address: <a href="mailto:filozof@uj.edu.pl">filozof@uj.edu.pl</a>, title: "university professor at the Institute of Sociology"</p> <p>by mail to: ul. Gołębia 24, 31-007 Kraków</p> <p>with the note: "university professor at the Institute of Sociology"</p>
<b>Deadline for submission of applications</b>	28.08.2023
<b>Expected date of the selection procedure settlement</b>	Till 28.09.2023
<b>Method of communicating of the results of the selection procedure</b>	by e-mail
<b>Questions</b>	For further information please contact Dean's Office of the Faculty of Philosophy, e-mail address: <a href="mailto:filozof@uj.edu.pl">filozof@uj.edu.pl</a>

In the selection procedure, the Jagiellonian University follows the principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers. Jagiellonian University does not provide housing.

On behalf of  
the Rector of the Jagiellonian University

dr hab. Jacek Nowak, prof. UJ  
Dean of the Faculty of Philosophy

## Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, represented by the Rector of UJ.
2. The Jagiellonian University appointed the Data Protection Officer [www.iod.uj.edu.pl](http://www.iod.uj.edu.pl), Gołębia 24, 30-007 Kraków. The Officer can be contacted by email: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
  - a. conduct recruitment process for the position specified in the advertisement – as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
  - b. conduct recruitment process for the position specified in the advertisement based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide your personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to: [filozof@uj.edu.pl](mailto:filozof@uj.edu.pl) or by post to the following address: **Dean's Office of the Faculty of Philosophy, Gołębia 24, 31-007 Kraków**, or you can withdraw your consent in person **at Dean's Office of the Faculty of Philosophy, room no 24, 1 st floor**.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.