

Jagiellonian University in Kraków promotes cooperation and cares for a good atmosphere based on mutual trust. It implements the strategy resulting from The Human Resources Strategy for Researchers, creating stable conditions for employment as well as the development of academic career, which resulted in the award of the HR Excellence in Research by the European Commission

INFORMATION ON SELECTION PROCEDURE

Date of selection procedure announcement Krakow, 24.08.2023

<i>Selection procedure information number given by the Centre for Human Resources</i>	1227.1101.261.2023
<i>Dean of the faculty of /Director of a non-faculty, inter-faculty or common unit</i>	Dean of the Faculty of International and Political Studies dr hab. Paweł LAIDLER, prof. UJ
<i>Address</i>	Władysława Reymonta Street 4, 30-059 Kraków

RECTOR

of the Jagiellonian University

announces a selection procedure for the position of an

ASSISTANT

<i>Group of employees</i>	Research staff
<i>JU organisational unit (place of work performance)</i>	Institute of European Studies Faculty of International and Political Studies
<i>Field of science</i>	Social sciences
<i>Discipline</i>	Political science and public administration
<i>Scope</i>	An analysis of the parliamentary dimension of representative democracy in the European Union.
<i>Number of posts</i>	1
<i>Type of employment</i>	contract of employment
<i>Working time</i>	full
<i>Planned duration of employment</i>	12 months
<i>Expected date of employment commencement</i>	October 2023
<i>Remuneration</i>	according to the Rules for Remunerating Jagiellonian University Employees

Requirements	<p>The selection procedure is open for all individuals, who meet the requirements set out in Articles 113 and 116.2.4) of the Act of 20 July 2018 – Law on Higher Education and Science, and who meet the following eligibility criteria according to § 166 of the Statute of the Jagiellonian University:</p> <ul style="list-style-type: none"> • holding at least a Master's degree, Master of Science degree or an equivalent degree; • exhibiting aptitude for research work.
Additional requirements and expectations	<ul style="list-style-type: none"> • MA in social sciences (political science, sociology), • advanced knowledge (C1) of English, French and at least good (B2) knowledge of Polish, • experience in qualitative research, documented fluency in qualitative data analysis (MAXQDA, QDAminer) • knowledge of the political and social issues of European integration, the functioning of democracy at European Union level (with particular reference to the functioning of parliaments in the European Union)
Project Title	REDIRECT. The REpresentative Disconnect: diagnosis and strategies for RECTification (Z/HEU/000012)
Project description	<p>The focus of REDIRECT is to study the current transformation of democratic polities in Europe, to realise whether and how their centres of gravity are shifting, and to improve our understanding of the “representative disconnect” – a multidimensional phenomenon of regression of the demos-kratos linkage involving institutional, behavioral and affective components. REDIRECT moves from the idea to study representative democracy in a comprehensive manner, connecting several relevant dimensions of analysis, in order to extract sustainable ideas and viable instruments to cope with the current problems of “democracy in flux”. These, in turn, will allow a parsimonious formulation of remedies, to be activated both at the institutional level (i.e. assuring a future to crucial “mediating bodies” of representatives democracy like parties, leaders, parliamentary institutions), and at the level of civil society.</p> <p>The position entails preparation and conduct of qualitative and quantitative research as part of the research tasks concerning the analysis of the position of national and European parliaments in the system of representative democracy in the EU and the role and activities of young MPs/MEPs and their representation of young generations of EU citizens.</p>
Scope of duties	<p>As part of the research assistant position in the project, you will be expected to perform the following duties:</p> <ul style="list-style-type: none"> • Collection of material and analysis of selected parliamentary debates in selected countries. • Planning and carrying out various research tasks (debate transcripts, database development, interviews with politicians, reporting, etc.). • Preparation of project publications and articles for high-scoring journals. • Management of empirical databases. • Contribution to project coordination and management. • Communication with local and international project participants. • Organising project seminars and conferences.
We offer	<ul style="list-style-type: none"> • stable employment based on an employment contract at the renowned university, • cooperation with the interdisciplinary academic community represented by well-known scientists, • scientific support as well as the possibility of qualifications improvement and professional development, • access to research infrastructure, • benefits in the form of i.a. Multisport card, sports activities, medical packages, group insurance, • additional social benefits.

<i>lipiec sierpien Required application documents</i>	<ol style="list-style-type: none"> 1. resume, 2. personal questionnaire filled in by the candidate, 3. copy of the master's diploma or a doctoral diploma, if applicable, 4. information on the candidate's scientific, teaching and organisational achievements, 5. declaration of the candidate, confirming that the Jagiellonian University will be their primary place of work, should they be selected in the selection procedure, 6. statement under Article 113 of the Law on higher education and science, 7. statement on acknowledging and accepting the rules and regulations concerning intellectual property management and commercialisation in force at the Jagiellonian University. <p>Declaration forms (no. 5-7) and personal questionnaire template (no. 2) can be obtained at: https://cso.uj.edu.pl/en_GB/konkursy</p>
<i>Additional application documents</i>	<ol style="list-style-type: none"> 1. 1-page motivation letter, 2. a list of publications (indicating the publisher and the number of pages), 3. two letters of recommendation from persons familiar with the candidate's academic achievements, 4. copies of certificates of level of knowledge of English, French and Polish (excluding persons for whom English, French or Polish is their mother tongue or if the language of instruction during their academic education was English, French or Polish - please send a copy of your diploma indicating the language of instruction). Please attach the results of any relevant language proficiency tests courses to your application.
<i>The course of selection procedure</i>	<p>The first stage of the selection procedure is the formal assessment of the submitted documents. Applications which meet all formal requirements are the subject of substantive assessment, during which an interview with the Candidate may be conducted (directly or via electronic communication channels), upon settling the date of the interview with the Candidate. The Candidate has the right to appeal against the negative assessment by the selection board within 7 days from receiving the information about the results of the assessment. The selection procedure is conducted in accordance with The Policy of Open, Transparent and Merit-Based Recruitment Process at the Jagiellonian University</p>
<i>Form of submission</i>	<p>by e-mail to the address: mm.gora@uj.edu.pl, title: REDIRECT application documents by mail to: Monika Nowak, Jagiellonian University, Institute of European Studies, Władysława Reymonta Street 4, 30-059 Kraków, Poland with the note: REDIRECT application documents</p>
<i>Deadline for submission of applications</i>	till the 10 th of September 2023
<i>Expected date of the selection procedure settlement</i>	the 24 st of September 2023
<i>Method of communicating of the results of the selection procedure</i>	by e-mail
<i>Questions</i>	For further information please contact dr hab. Magdaena Góra, e-mail address: mm.gora@uj.edu.pl

In the selection procedure, the Jagiellonian University follows the principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers. Jagiellonian University does not provide housing.

On behalf of
the Rector of the Jagiellonian University

dr hab. Paweł LAIDLER, prof. UJ
Dean of the Faculty of International and Political Studies

Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, represented by the Rector of UJ.
2. The Jagiellonian University appointed the Data Protection Officer www.iod.uj.edu.pl, Gołębia 24, 30-007 Kraków. The Officer can be contacted by email: iod@uj.edu.pl or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
 - a. conduct recruitment process for the position specified in the advertisement – as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
 - b. conduct recruitment process for the position specified in the advertisement based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide you personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to: monika.a.nowak@uj.edu.pl or by post to the following address: **Institute of European Studies, Jagiellonian University, W. Reymonta 4 Street, 30-059 Kraków** or you can withdraw your consent in person at **room 536, Institute of European Studies, Jagiellonian University, W. Reymonta 4 Street, 30-059 Kraków**.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.