

Jagiellonian University in Kraków promotes cooperation and cares for a good atmosphere based on mutual trust. It implements the strategy resulting from The Human Resources Strategy for Researchers, creating stable conditions for employment as well as the development of academic career, which resulted in the award of the HR Excellence in Research by the European Commission

INFORMATION ON SELECTION PROCEDURE

Date of selection procedure announcement Kraków, April 24, 2024

Selection procedure information number given by the Centre for Human Resources	1227.1101.95.2024 (3)
Dean of the faculty of /Director of a non-faculty, inter-faculty or common unit	Dean of the Faculty of Physics, Astronomy and Applied Computer Science Prof. dr hab. Ewa Gudowska-Nowak
Address	ul. prof. St. Łojasiewicza 11 30-348 Kraków tel. : 12 664 4890

RECTOR

of the Jagiellonian University

announces a selection procedure for the position of an

ASSISTANT

Group of employees	Research
JU organisational unit (place of work performance))	Faculty of Physics, Astronomy and Applied Computer Science
Field of science	Exact and natural sciences
Discipline	Physics
Scope	Theoretical physics
Number of posts	1
Type of employment	employment contract
Working time	full-time
Planned duration of employment	33 months
Expected date of employment commencement	October 1, 2024

4 Remuneration	according to the Rules for Remunerating Jagiellonian University Employees
Requirements	<p>The competitive selection process is open for all individuals, who meet the requirements set out in Articles 113 and 116.2.3) of the Act of 20 July 2018 – Law on Higher Education and Science, and who meet the following eligibility criteria according to § 165 of the Statute of the Jagiellonian University:</p> <ul style="list-style-type: none"> • holding at least a Master's degree, Master of Science degree • exhibiting aptitude for research work
Scope of duties	according to the Work Regulations of the Jagiellonian University Annex 1 to the Work Regulations of the Jagiellonian University – Model scopes of responsibilities and duties of academic teachers
We offer	<ul style="list-style-type: none"> • stable employment based on an employment contract at the renowned university, • cooperation with the interdisciplinary academic community represented by well-known scientists, • scientific support as well as the possibility of qualifications improvement and professional development, • access to research infrastructure, • benefits in the form of i.a. Multisport card, sports activities, medical packages, group insurance, • additional social benefits.
Required application documents	<ol style="list-style-type: none"> 1. resume, 2. personal questionnaire filled in by the candidate; 3. copy of the doctoral diploma or a diploma confirming the candidate's habilitation degree, if applicable; 4. information on the candidate's scientific, teaching and organisational achievements; 5. declaration of the candidate, confirming that the Jagiellonian University will be their primary place of work, should they be selected in the competitive selection process; 6. declaration under Article 113 of the Law on Higher Education and Science; 7. declaration on acknowledging and accepting the rules and regulations concerning intellectual property management and commercialisation in force at the Jagiellonian University; <p>Declaration forms (no. 5-7) and personal questionnaire template (no. 2) can be obtained at: https://cso.uj.edu.pl/en_GB/konkursy</p>
Additional application documents	<ol style="list-style-type: none"> 1. Motivation letter, 2. list of publications (along with the respective publishing houses and the number of pages), 3. information concerning educational activities carried out by the candidate, if any, 4. doctoral dissertation or habilitation dissertation review, if applicable, 5. recommendation concerning the candidate's research and possibly teaching work, issued by the director of the organisational unit or a scientific supervisor, including the results of student surveys and evaluations, if the candidate was subject to such evaluation, 6. information regarding processing of personal data, 7. two recommendation letters concerning the candidate's research work. The recommendation letters should be sent by e-mail directly by their authors to: ift@uj.edu.pl (in the e-mail title please include name and surname of the recommended candidate).
The course of selection procedure	The first stage of the selection procedure is the formal assessment of the submitted documents. Applications which meet all formal requirements are the subject of substantive assessment, during which an interview with the Candidate may be conducted (directly or via electronic communication channels), upon settling the date of the interview with the Candidate. The Candidate has the right to appeal

	against the negative assessment by the selection board within 7 days from receiving the information about the results of the assessment. The selection procedure is conducted in accordance with The Policy of Open, Transparent and Merit-Based Recruitment Process at the Jagiellonian University
Form of submission	by e-mail to the address: ift@uj.edu.pl , title: „Asystent IFT 2024” by mail to: Instytut Fizyki Teoretycznej UJ, ul. prof. St. Łojasiewicza 11, 30-348 Kraków pok. D-2-03, tel. +48 12 664 4726 with the note: „Asystent IFT 2024”
Deadline for submission of applications	June 2, 2024
Expected date of the selection procedure settlement	June 30 2024
Method of communicating of the results of the selection procedure	by e-mail
Questions	For further information please contact Institute of Theoretical Physics, e-mail address: ift@uj.edu.pl

In the selection procedure, the Jagiellonian University follows the principles of the European Charter for Researchers and a Code of Conduct for the Recruitment of Researchers. Jagiellonian University does not provide housing.

On behalf of
the Rector of the Jagiellonian University
Dean of the Faculty of Physics, Astronomy and Applied
Computer Science
Prof. dr hab. Ewa Gudowska-Nowak

Personal data processing information for job applicants

According to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter GDPR), the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University with its registered office in Gołębia 24, 31-007 Kraków, represented by the Rector of UJ.
2. The Jagiellonian University appointed the Data Protection Officer www.iod.uj.edu.pl, Gołębia 24, 30-007 Kraków. The Officer can be contacted by email: iod@uj.edu.pl or at the telephone number 12 663 12 25.
3. Your personal data will be processed in order to:
 - a. conduct recruitment process for the position specified in the advertisement on April 24, 2024 - for post of an **ASSISTANT in the research staff** group in the Institute of Theoretical Physics at the Faculty of Physics, Astronomy and Applied Computer Science – as part of the legal obligation of the Administrator pursuant to Art. 6 (1) lit c of the GDPR in connection with the Polish Labour Code;
 - b. conduct recruitment process for the position specified in the advertisement on April 24, 2024 - for post of an **ASSISTANT in the research staff** group in the Institute of Theoretical Physics at the Faculty of Physics, Astronomy and Applied Computer Science based on your consent pursuant to Art. 6 (1) lit a of the GDPR – your consent is granted by the clear action of submitting your CV and other documents listed in the above mentioned advertisement with the Administrator. The consent to the processing of personal data concerns data that you voluntarily provide as part of your CV and other documents, which do not result from Polish Labour Code.
4. The obligation to provide your personal data results from the law (it applies to personal data processed under Article 6 (1) lit c of the GDPR). Failure to provide you personal data will result in your inability to take part in the recruitment process. Submission of personal data processed on the basis of consent (Article 6 (1) lit a of the GDPR) is voluntary.
5. Your data will be processed during the recruitment period. In the event of not concluding the contract with you, your data will be deleted after the recruitment process.
6. You have the right of access to the content of your personal data, as well as the right to correct, delete, restrict processing, transfer, object to processing – on the terms and conditions set out in the GDPR.
7. If the processing is based on consent, you have the right to withdraw the consent at any time, which shall not affect the lawfulness of processing based on the consent given before the withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to ift@uj.edu.pl or by post to the following address: Institute of Theoretical Physics 11, Łojasiewicza street, 30-348 Kraków, Poland, or you can withdraw your consent in person at Institute of Theoretical Physics 11, Łojasiewicza street, room D-2-03.
8. Your personal data will not be subject to automated decision making or profiling.
9. You have the right to lodge a complaint with the Inspector General for the Protection of Personal Data, if you feel that the processing of your personal data violates the GDPR regulations.